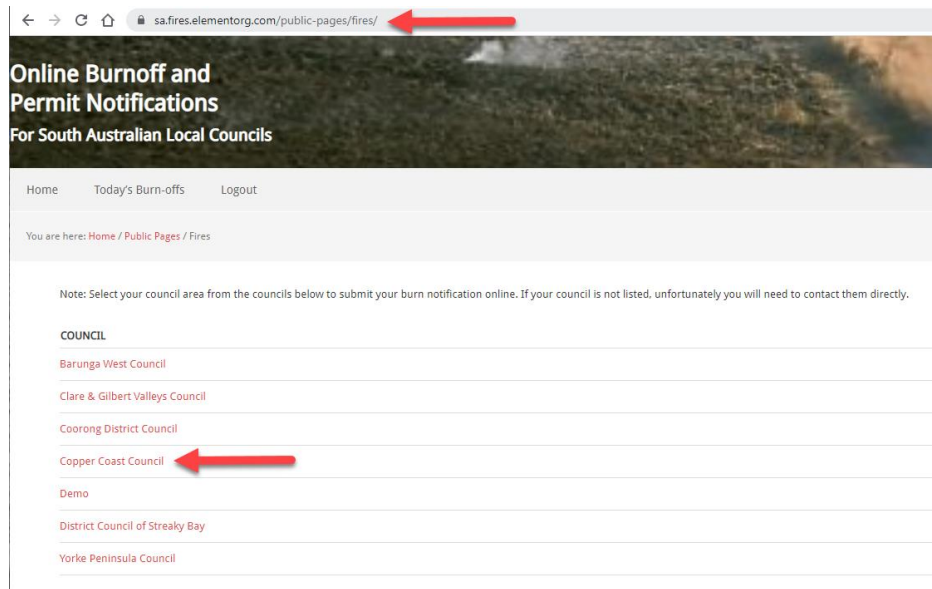


Notifying of your intent to burn online

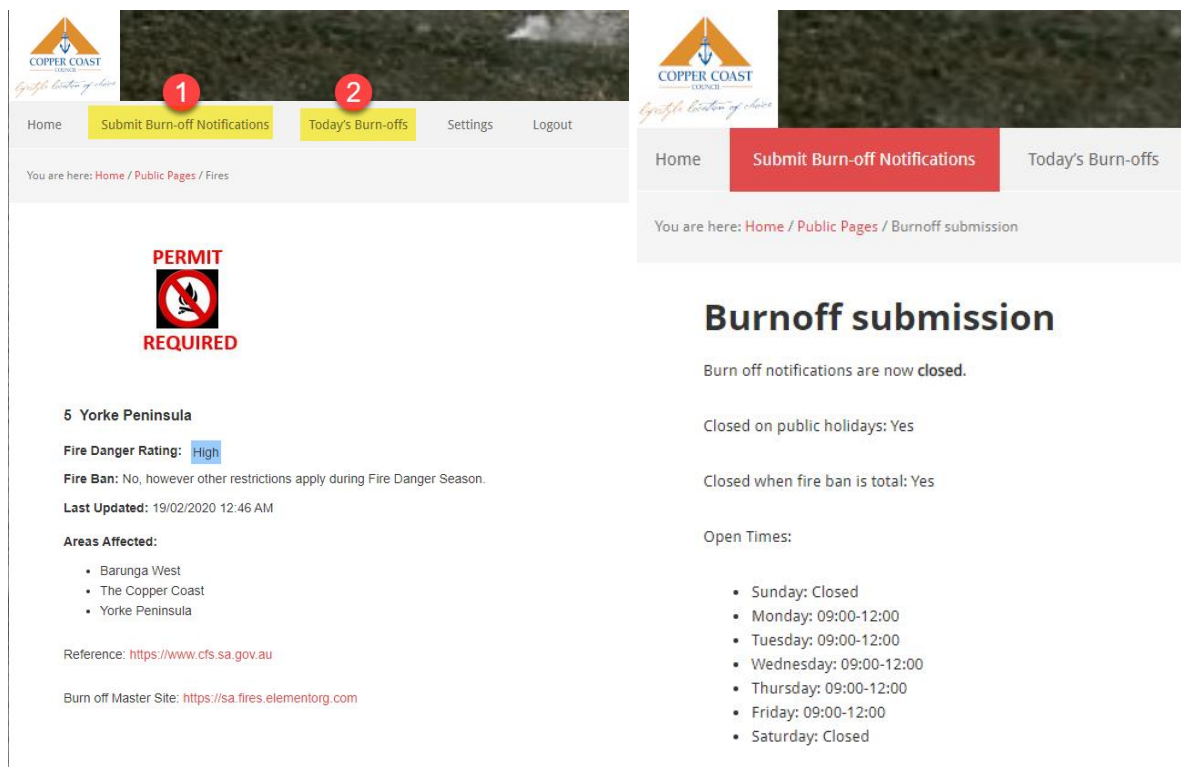
The online burnoff and permit notifications allows you as a land owner to notify Council of your intent to burn online, this also provides access to the CFS, SAPOL and other parties saving everyone time. Emergency Services Staff can view online via mobile devices either reports of fire relate to a notified burn in real time.

You can access Council areas to notify by typing sa.fires.elementorg.com into your web browser:



Step 1.

Select the relevant Council area from the list and the home page will show you the current fire rating for the Council area. If there is a fire ban you will not be able to notify your intent to burn. *Note your council may also close the notification period for other reasons such as existing fires, public holidays or weekends.*



Step 2.

You can select to notify your intent to burn by using the [Submit Burn-Off Notifications link \(1\)](#) you can also view any burns already notified with the [Todays Burn-off link \(2\)](#).

NOTE: YOU MUST HAVE A PERMIT TO BURN PRIOR TO SUBMITTING A BURN

Step 3.

When Submitting a burn off notification there are two main parts to the form.

Part one requires you to complete your information.

In the Applicant Details section please enter your:

- a) Name (first name -1) and (last name -2).
- b) You must also supply the number of your fire permit (3).
- c) Enter the mobile number of the phone that will be onsite during the burn (4).

Burnoff submission

Burn-off Notifications

Please be as accurate as you can when providing your location.

Welcome to our online burn off notification facility.

Notifications must be submitted 2 hours prior to a burn being conducted and all ignitions must take place after 10 am and be extinguished by midnight on the same day.

Please consider forecast local weather conditions prior to burning. [Visit Bureau of Meteorology](#)

You can add multiple locations by right clicking on the map. Locations can be deleted by using the '-' button beside the relevant location in the list under the map.

Filled in by *

☐ Council Staff Member

☒ Permit Holder

Applicant Details

Name *

1

First

Jon

2

Last

Snow

Fire Permit Authorisation No *

3

WW1234

6 of 6 max characters

Mobile Number *

Must be a mobile number which will be present at the site of the burn

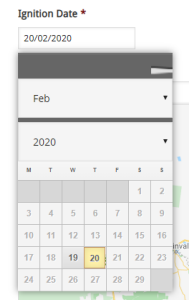
4

(123) 456-7789

Step 4.

You will then need to complete the Details of the Burn Off

Enter the date into the Ignition Date field – you can type in DD/MM/YYYY or select from the map. Note you will only be able to select an ignition date that is valid – normally either the current or next day.



You will now need to select the areas of your burn – the easiest way to do this is by right click on the relevant location on the map. This will populate the actual latitude and longitude of the burn off. If burning an area select the centre of the burn. You can zoom in and out using the controls on the side of the map area. You can also turn on the satellite view of the map using the map option

Details of Burn off
Please separate section numbers with a comma (ie 10, 15N).

Ignition Date *
20/02/2020

Choose Location *
Enter a location

Map Satellite

Burn-off Locations *

LATITUDE	LONGITUDE	NUMBER	ROAD	SUBURB	BURN OFF TYPE	IGNITION TIME (HOUR)	IGNITION TIME (MINUTE)
-34.093803	137.733946		Unnamed Road	Cunliffe			

You can enter multiple locations by right clicking additional locations on the map. For each location an additional row will be created for the burn off notification.

Details of Burn off
Please separate section numbers with a comma (ie 10, 15N).

Ignition Date *
20/02/2020

Choose Location *
Enter a location

Map Satellite

Burn-off Locations *

LATITUDE	LONGITUDE	NUMBER	ROAD	SUBURB	BURN OFF TYPE	IGNITION TIME (HOUR)	IGNITION TIME (MINUTE)
-34.093803	137.733946		Unnamed Road	Cunliffe			
-34.093655	137.736670		Pedler Rd	Agery			
-34.093655	137.741112		Pedler Rd	Agery			
-34.093601	137.744073		Agery Rd	Cunliffe			
-34.093672	137.728559		Unnamed Road	Cunliffe			

Once you have selected your locations you will need to select the Burn off type for each location from the list provided.

Burn-off Locations *

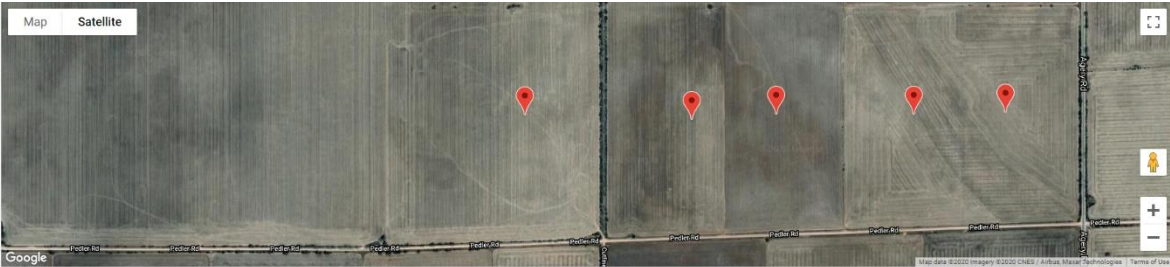
LATITUDE	LONGITUDE	NUMBER	ROAD	SUBURB	BURN OFF TYPE	IGNITION TIME (HOUR)	IGNITION TIME (MINUTE)
-34.093803	137.733946		Unnamed Road	Cunliffe	Burning Chaff Piles		
-34.093655	137.736670		Pedler Rd	Agery	Burning Chaff Piles		
-34.093655	137.741112		Pedler Rd	Agery	Patching Out		
-34.093601	137.744073		Agery Rd	Cunliffe	Patching Out		
-34.093672	137.728559		Unnamed Road	Cunliffe	Broadacre Burning		

Form Submission

You will receive a confirmation message on your screen when your burning request has been submitted.

By submitting this form, you are agreeing that the information provided above is true and accurate, is in accordance with your Schedule 9 Permit conditions, and is able to be shared with Emergency Service Organisations.

You also have to enter an ignition time Hour and Minute. This should be the approximate time you plan to start the burn in each location.



Burn-off Locations *

LATITUDE	LONGITUDE	NUMBER	ROAD	SUBURB	BURN OFF TYPE	IGNITION TIME (HOUR)	IGNITION TIME (MINUTE)
-34.093803	137.733946		Unnamed Road	Cunliffe	Burning Chaff Piles	13	30
-34.093655	137.736670		Pedler Rd	Agery	Burning Chaff Piles	13	30
-34.093655	137.741112		Pedler Rd	Agery	Patching Out	15	00
-34.093601	137.744073		Agery Rd	Cunliffe	Patching Out	15	00
-34.093672	137.728559		Unnamed Road	Cunliffe	Patching Out	15	00

Step 5.

Once you have completed the information you can Submit your notification.

Depending on the Council relevant CFS, SAPOL and Council staff may be notified by email, SMS or through the Todays Burn page of your notification.

Form Submission

You will receive a confirmation message on your screen when your burning request has been submitted.

By submitting this form, you are agreeing that the information provided above is true and accurate, is in accordance with your Schedule 9 Permit conditions, and is able to be shared with Emergency Service Organisations.

Notify your intention to burn

For more information please contact your Council Office.

For more resources for fire safety please check the CFS website: <https://cfs.sa.gov.au>